

**THE COUNTY OF DELAWARE
OPEN SPACE FUND**

CORE APPLICATION

SECTION 1 PROJECT SUMMARY

Municipality		Date	
Address			
Contact Person		Title	
E-mail Address			
Telephone		Fax	

Project Name		Priority Level (for multiple applications)
Project Description		
Project Location		
Folio Number(s)/ Acreage		

Amount of County Funds Requested	\$ _____	FOR OHCD USE ONLY	
Local Contribution	\$ _____	Date Received: _____ Reviewed by: _____	
Total Additional Funds	\$ _____		
Total Acquisition Cost	\$ _____		

SECTION 2 PROJECT NARRATIVES

Please address the following items in sufficient detail and attach supporting documentation where relevant.

A. Project Description and Location

Provide a detailed site description, including current land use and improvements, natural and man-made features, adjacent land uses, and relation to existing public parkland, trails, and conservation areas.

B. Project Need

Site project consistency with local and regional plans and studies. Explain how the project serves the community and fits into the overall park system or current regional initiatives. Please note if the property was identified by the municipality in the County's Open Space Mapping Program as a potential open space/recreation area.

B. Proposed Property Use

Identify the intended use (i.e. passive vs. active recreation, natural area), any plans for proposed improvements, and future management of the property.

SECTION 3 PROJECT PLANNING

- A Does the applicant currently own the property? N/A Yes No
If no, does the applicant lease the property? Yes No
Current property owner name and address:

- B. Fair Market Appraisal of the Property: \$ _____

The appraisal must be prepared in accordance with current professional standards and practices by an appraiser who is certified as a general real estate appraiser by the State Board of Certified Estate Appraisers. **The most recent appraisal must be attached to this application.**

- C. Will the proposed activity result in either permanent or temporary displacement or relocation of households/businesses? N/A Yes No

If yes, please notify OHCD staff before proceeding with application.

- D. Is the project site eligible for or listed on the National Register of Historic Places, or designated a local landmark by municipal ordinance? Attach any documentation. N/A Yes No

- E. Is the project site located in a delineated floodplain/wetland area, or will the proposed activities affect a delineated floodplain/wetland area? N/A Yes No

FIRM Map Panel #: _____ NWI USGS Quadrant # _____

SECTION 4 PROJECT FUNDING

Identify the amount of Open Space funding requested along with the source, amount and status of any other funding that will be used to carry out the proposed activity. **Attach a copy of the commitment letter from the secured funding source(s) or a copy of any pending request(s) with approximate schedule for securing funds.**

Source	Amount	Secured	Pending
County Open Space Funding	\$		
Local	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
Total Funding	\$		

SECTION 5 PROJECT IMPLEMENTATION SCHEDULE

Note the approximate schedule for acquisition including, but not limited to, the anticipated date of property settlement. Please provide information regarding any outstanding issues that may delay acquisition.

If the municipality previously acquired the property, please indicate the date of settlement and attach a copy of the property title and settlement sheet.