

# WEEKEND SENTENCED INMATES

TO: \_\_\_\_\_

DOB: \_\_\_\_\_

REPORT DATE: \_\_\_\_\_

REPORT TIME: \_\_\_\_\_

Weekend sentencing is a program that allows a sentenced inmate to maintain employment and alleviate the financial burden imposed by serving a full sentence within the institution. Weekend sentencing is a privilege afforded to those inmates sentenced by the Delaware County Courts and as such can be taken away if abused or any of the rules and regulations are violated. **VIOLATING THE RULES AND REGULATIONS OF YOUR WEEKEND SENTENCE WILL RESULT IN DISCIPLINARY ACTION WHICH COULD INCLUDE LOSING YOUR WEEKEND STATUS AND LOSS OF GOOD TIME EARNED TOWARDS YOUR MINIMUM SENTENCE.**

## RULES AND REGULATIONS

1. Reporting time for all inmates sentenced to weekends is **6:00 p.m.** unless specified by a sentencing Judge. Lateness will not be tolerated.
2. You will be required to submit to a urinalysis test each weekend. You are to arrive at the prison in a **drug and alcohol free condition. IF YOU FAIL TO REPORT DRUG AND ALCOHOL FREE, DISCIPLINARY ACTION WILL BE TAKEN.**
3. You must abide by all Local, State and Federal Laws.
4. Your vehicle and person are subject to search at all times while on Prison property. No illegal or illicit items will be stored in your vehicle or on your person. Alcoholic beverages and weapons will not be brought with you when reporting. **Illegal items will subject you to criminal prosecution.**
5. Upon arrival to the prison to serve a weekend sentence, any inmate leaving a vehicle at the gate must do the following:
  - a. Notify the Front Gate Officer that you are requesting to leave your vehicle in the gate parking lot for the weekend.
  - b. Provide the Officer with a valid driver's license, valid registration, and proof of insurance.

If the above requirements are not satisfied, the vehicle **MAY NOT** be left in the gatehouse parking lot. Any unauthorized vehicle left in the parking lot will be towed at the owner's expense.

6. The following items are the **ONLY ITEMS PERMITTED** each weekend:
 

1 pair of pants (Sweat suit – gray in color is considered 1 shirt and 1 pants)	1 religious medal on 1 chain (medal no larger than a ½ dollar)
1 shirt (long or short sleeved)	1 wedding band
2 pairs of underwear	1 bath towel/washcloth
2 pairs of socks	1 comb
1 pair of shoes or sneakers	
1 pair of shower shoes (flip flop type)	
1 each: tooth brush, toothpaste, shampoo (clear container), soap, brush and deodorant (non-aerosol/clear container)	

**2 MONEY ORDERS MADE OUT TO GWHCF (1 for \$40 room & board and 1 for \$14 urinalysis fee).**

**ALL ITEMS ARE TO BE CARRIED IN A CLEAR PLASTIC BAG.** Duffel bags and suitcases are not permitted. **TOBACCO AND TOBACCO PRODUCTS ARE STRICTLY PROHIBITED** (this includes matches/lighters).

**REMINDER:** There is to be **NO** money brought into this facility other than the Money Orders for Room and Board and Urinalysis. If you are found with money, the money will be **CONFISCATED**. Confiscated means it will **NOT** be returned to you.

7. **DO NOT BRING ANY MEDICATION INTO THE FACILITY.** You must have your medical provider fax you current prescription and supporting medical documents to GWHCF Medical Dept at 610-361-3280. This information will be used as notification for pre-existing medical conditions. All medications will be prescribed at the discretion of the medical providers at GWHCF. We have the capability to prescribe and issue all medically essential medications on a patient specific basis through our pharmacy services. These services will continue throughout the duration of your incarceration. If you have any questions, contact medical at 610-361-3306 or 610-361-3307. Please bring in proof of insurance for our records.

**ANY MEDICATIONS BROUGHT INTO THE FACILITY WILL BE DISCARDED AT THE FACILITY.**

**I HAVE READ AND UNDERSTAND THE RULES LISTED ABOVE. I HAVE RECEIVED A COPY OF THE SAME.**

\_\_\_\_\_  
Inmate Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date